

North Oaks Health System
Board of Commissioners Monthly Meeting
June 24, 2020
Minutes

The Board of Commissioners of Hospital Service District No. 1 of Tangipahoa Parish met on Wednesday, June 24, 2020 at 3:00 p.m. in the North Oaks Outpatient Diagnostic Center. Chairman Ron Macaluso called the meeting to order.

Members Present:

Ron Macaluso, Chairman
Ann Carruth, DNS, RN, Vice-Chair
Blake Daniels (via phone)
Terry Harper (via phone)
Joycelyn Lee, R. Ph.
Ron Orsi
Angelique Richardson, CPA, NP, CGMA

Others Present:

Michele K. Sutton, FACHE
Mark Anderson
Jessica Bennett
Saleta Costanza
Jeff Jarreau
Sarah Mitchell
Robert Peltier, MD
Erica Williams
Melanie Zaffuto

Approval of Minutes

The following meeting minutes were submitted for approval:

Board of Commissioners February 10, 2020
Board of Commissioners April 3, 2020
Board of Commissioners May 4, 2020

Upon a motion by Ann Carruth, seconded by Terry Harper, and unanimously passed to approve the Board of Commissioners minutes of February 10, 2020, April 3, 2020, and May 4, 2020 as submitted.

Public Input

Ron Macaluso stated there were no public requests nor anyone present.

Parish Update

Joe Thomas was unable to attend.

Management Reports

Introductions - Michele Sutton stated it gives her great pleasure to introduce three promotions and one new hire. Saleta Costanza is currently the Population Health Manager and has been promoted to Regional Manager for Primary Care. Michele then introduced Erica Williams, who joined North Oaks from Tulane Health System, as the new Vascular Service Line Leader. She comes to us with eight years of Vascular Service experience. Erica Williams stated she is excited to have Dr. Abi Rafeh join North Oaks as Vascular Surgeon. He will be bringing a new service to our community, CTO PCI, which is a minimally invasive alternative for an open heart CABG procedure. North Oaks will be one of just 45 programs nationally to participate in research program Progress CTO, an organization in which Dr. Rafeh is the Chairman. North Oaks will be one of only two programs in Louisiana to offer this service to our community. Mar Next, Michele introduced Jessica Bennett, who was promoted from Regional Director of Surgical Services to the new Orthopedic Service Line Leader. Jessica stated Dr. Shourbaji is a new hand surgeon that started on June 15, 2020. Last but certainly not least, Michele introduced Sarah Mitchell as the new Acute Surgical Services Line Leader. She has been a valued employee with North Oaks for almost 22 years. Michele and Ron Macaluso thanked the service line leaders and Saleta for coming.

At this point Saleta Costanza, Erica Williams, Jessica Bennett, and Sarah Mitchell left the meeting.

COVID – 19 Update – Michele Sutton gave an update and stated that we are starting to see an increase in cases throughout the community

Years of Service – A video was played, in honor of the years of service, for Agnes Boyle, Mike Connelly, and Kathy Bethel. Agnes has been employed at North Oaks for 40 years, Mike for 45 years, and Kathy Bethel has been in the HIM Operations Department for 50 years.

Michele Sutton announced that after 39 years of service, Sybil's Paulson is retiring. Her last day with North Oaks is July 3, 2020.

Operations Report – Michele Sutton answered questions from Board members regarding pre-submitted operations report.

Upon a motion by Ron Orsi, seconded by Joycelyn Lee, and unanimously passed, the June 2020 Operations Report was approved as submitted.

North Oaks Physician Group Report – Ron Macaluso asked questions regarding Kanna's reports. Michele Sutton will research and answer the questions at the July Board of Commissioners meeting.

Upon a motion by Joycelyn Lee, seconded by Ann Carruth, and unanimously passed, the North Oaks Physician Group Report was approved as submitted.

Medical Staff Reports

North Oaks Medical Center

Medical Staff Applications – Robert Peltier, MD presented the following medical staff applications as recommended by and subsequent to the review of their respective departments, Bylaws & Credentials and the North Oaks Medical Executive Committees.

Nidal Abi Rafeh, MD/Active/Cardiology
Jason Chiang, MD/Active/Urology
Dustin Cotliar, MD/Active/Emergency Medicine
Christina Goodridge, MD/Active/OB-GYN
Jamie Hatcher-Martin, MD/Telemedicine/Neurology
Jon Mares, MD/Active/Nephrology
Noah McGill, MD/Active/Radiology
Delia Morgan, MD/Active/Pediatrics
Michael Queen, MD/Active/Anesthesiologist
Nader Shourbaji, MD/Active/Orthopedic Hand Surgeon
Drazen Sobic, MD/Active/Family Medicine

Upon a motion by Ann Carruth, seconded by Terry Harper, and unanimously passed, the medical staff applications were approved as recommended by the North Oaks Medical Executive Committee and electronic approval completed in symplr database by President/Chief Executive Officer.

Advanced Practitioner Applications – Robert Peltier, MD presented the following advanced practitioner applications as recommended by and subsequent to the review of their respective departments, Bylaws & Credentials and the North Oaks Medical Executive Committees:

Christopher Davis, NP (Northlake Nephrology)
Shanna Duhe, RNFA (Ochsner CVT Surgeons)
Travis King, NP (Ochsner CVT Surgeons)
Kenneth Pitcher, NP (Northlake Nephrology)
Jennifer Steib, CRNA

Upon a motion by Terry Harper, seconded by Ron Orsi, and unanimously passed, the advanced practitioner applications were approved as recommended by the North Oaks Medical Executive Committee and electronic approval completed in symplr database by President/Chief Executive Officer.

Additional Privileges – Robert Peltier, MD presented the following additional privileges as recommended by and subsequent to the review of their respective departments, Bylaw & Credentials and the North Oaks Medical Executive Committees:

Georges Khoueiry, MD/Active/Cardiology – Alcohol Septal Ablation
Christina Halk, MD/Active/Pediatrics – Newborn Circumcision

Upon a motion by Terry Harper, seconded by Joycelyn Lee, and unanimously passed, the additional privileges were approved as recommended by the North Oaks Medical Executive Committee.

Medical Leave of Absence Ratifications – Robert Peltier, MD presented the following ratifications as recommended by the North Oaks Medical Executive Committee.

Mohammed Elkersh, MD
Bevan Myles, MD

Upon a motion by Terry Harper, seconded by Ron Orsi, and unanimously passed to approve the ratifications for Drs. Elkersh and Myles as recommended by the North Oaks Medical Executive Committee.

FINANCE COMMITTEE

Financial Report

Blake Daniels gave an overview of the May 2020 Financial Dashboard. He then discussed the Health System's EBITDA ending strong through the month of March 2020 and the budget presented for approval today as recommended by the Finance Committee. The next meeting is scheduled for July 22, 2020.

Upon motion by Blake Daniels, seconded by Terry Harper, and unanimously passed, the fiscal year 2021 budget was approved as submitted.

Blake Daniels stated that the three-year audit contract with Horne CPA's is ending and will be going out for proposals.

Quality, Patient Safety & Engagement Committee

The committee has not met due to COVID-19.

Unfinished Business – None

New Business

Selection of Official Journal – Recommendation was made to approve The Advocate (Baton Rouge Addition) as the official journal of North Oaks Health System's Board of Commissioners for 2020-2021. This recommendation is based upon The Advocate's daily publication frequency.

Upon a motion by Joycelyn Lee, seconded by Ron Orsi, and unanimously passes the approval of The Advocate as the official journal for 2020-2021.

At this point Melanie Zaffuto left the meeting.

Trauma Resolution - Michele Sutton presented the attached Trauma Center Accreditation resolution for approval. Blake Daniels requested that the Trauma Financials be brought to the Finance Committee meeting in July.

Upon a motion by Blake Daniels, seconded by Terry Harper, and unanimously approved the resolution to be signed by Ron Macaluso/Chair/Board of Commissioners and Michele Sutton/President/Chief Executive Officer.

Board Attendance Rule – Ron Macaluso asked for a motion to suspend the rule that Board Members cannot participate via telephone in the Executive Session for this meeting only due to the unprecedented pandemic. This would be a onetime change.

Upon a motion by Ron Orsi, seconded by Terry Harper, and unanimously approved to suspend the rule which does not allow Board members to participate via telephone during the Executive Session.

Executive Session

Upon a motion by Blake Daniels, seconded by Terry Harper, and unanimously passed to convene to Executive Session.

Regular Session

Upon a motion by Blake Daniels, seconded by Terry Harper, and unanimously passed to convene to Regular Session.

Advanced Practitioner Application – Robert Peltier, MD presented the following advanced practitioner application as recommended by and subsequent to the review of their respective departments, Bylaws & Credentials and the North Oaks Medical Executive Committee.

Todd Morgan, CRNA

Upon a motion by Ann Carruth, seconded by Ron Orsi, and unanimously passed, the advanced practitioner application was approved as recommended by the North Oaks Medical Executive Committee and electronic approval completed in symplr database by President/Chief Executive Officer.

Reappointment Application – Robert Peltier, MD presented the following reappointment application as recommended by and subsequent to the review of their respective departments, Bylaws & Credentials and the North Oaks Medical Executive Committee.

D. Maury Drummond, MD: Active/Internal Medicine

Upon a motion by Terry Harper, seconded by Joycelyn Lee, and unanimously passed, the reappointment application was approved as recommended by the North Oaks Medical Executive Committee.

At this point Dr. Robert Peltier left the meeting.

Executive Session

Upon a motion by Blake Daniels, seconded by Terry Harper, and unanimously passed to convene to Executive Session.

Next Meeting Date

The next meeting date of the North Oaks Board of Commissioners will be held on Monday, July 29, 2020 at 3:00 p.m. in the North Oaks Outpatient Diagnostic Center Room A.

Adjournment

With no further business, upon a motion by Blake Daniels, seconded by Ron Orsi, and unanimously passed to adjourn.

Michele K. Sutton, FACHE
President/Chief Executive Officer
Secretary