**North Oaks Health System**

**Board of Commissioners Monthly Meeting**

**October 24, 2018**

**Minutes**

The Board of Commissioners of Hospital Service District No. 1 of Tangipahoa Parish met on Wednesday, October 24, 2018 at 3:00 p.m. in the North Oaks Board Room. Chairman Ron Macaluso called the meeting to order.

**Members Present:**

Ron Macaluso, Chairman

Blake Daniels

Joycelyn Lee, R.Ph.

Roger Navarra

**Members Absent:**

Robert Barsley, DDS, JD

Ann Carruth, DNS, RN, Vice-Chairman

Terry Harper

**Others Present:**

Michele K. Sutton, FACHE, President/Chief Executive Officer

Julie Bruhn, Senior Executive Assistant

Mark Anderson, Chief Financial Officer

Larry Daigle, VP Performance Management

John Derenbecker, Chief Legal/Mission Integration Officer

Trey Holmes, Strategy/Special Projects Coordinator

Shirley Hsing, Chief Financial Officer

Jeff Jarreau, Chief Human Resources Officer

Percival Kane, Chief Ambulatory Officer

Robert Kidd, MD, Chief-of-Staff

Sybil Paulson, North Oaks Rehabilitation Hospital Administrator

Robert Peltier, MD, Chief Medical Officer

Tracy Randazzo/VP Strategy/Outreach

Herbert Robinson, MD/Chief Health Informatics Officer

Michael Watkins, Chief Operating Officer

Melanie Zaffuto, Public Relations Coordinator

**Also Present:**

Casey Alford/Radiology Director

Julie Edmiston, PA/Radiology

Seth Harper/EMR Analyst – Ambulatory/Emerging Leader

Sarah Mitchell/VP Ancillary Services

Melissa Ridegdell/Radiology Supervisor

Joe Thomas/Chief Administrative Officer/Tangipahoa Parish Government

Michele Sutton read a message from Mr. Harper sending his regards while recovering at home.

Mr. Macaluso also advised of the absences of Ann Carruth and Robert Barsley.

**Approval of Minutes**

The following meeting minutes were submitted for approval:

Board of Commissioners: August 13, 2018

Board of Commissioners: September 26, 2018

Board of Commissioners: October 8, 2018

NOPG, LLC Board of Managers: April 30, 2018

NOMC, LLC Board of Mangers: April 30, 2018

Gold Leaf Board of Managers: April 30, 2018

NORH Board of Managers: August 20, 2018

**The minutes, as stated above, were approved as submitted.**

**Public Input**

Ron Macaluso stated there were no public requests nor anyone present.

**Parish Update**

Mr. Thomas thanked everyone for the Play It Safe Program held at Cate Square. It was a true team effort. He gave a huge thank you to North Oaks and their staff for their hard work. It was a very successful event, and they are looking forward to it growing next year.

The Air Show was also a huge success. They estimated over 25,000 people over the two day period. From the hospital sponsorship, to tents and first aid coverage, they could not have done it without North Oaks.

Mr. Harper gave an update on the Club Deluxe project. They are looking forward to completion of the project within the next 12 months. Once this is complete, they will begin work on the design of the roundabout at Club Deluxe and North Oaks Drive.

**Management Report – North Oaks Health System**

***North Oaks Health System*** - Management Report for September 2018 was accepted as presented.

***Extraordinary Story*** – Michele Sutton stated that our employees can either come to work and go about their business like normal but some truly have a passion for what they do. Kayla Wesley, one our Radiology Technologists, is one of those people who went above and beyond her day to day duties to save the life of a patient. She was scanning a patient and noticed that there was something in the scan that just did not look right. She consulted with Julie Edmiston, the Radiology Physician Assistant, who took a look at the scan and sent the patient directly to the Emergency Room. The patient was in the process of having a heart attack. She was sent directly up to the Cath Lab and ended up having stent placement. Without the quick thinking and knowledge of Kayla, this patient would probably not had such a positive outcome. Kayla then spoke and stated that every day is so rewarding for her. She truly enjoys what she does and is happy to be part of saving someone’s life. The Board commended her work, and Casey Alford, Julie Edmiston, PA, Sarah Mitchell, Melissa Ridegdell, and Kayla Wesley left the meeting.

***Veterans Day Ceremony*** - Michele Sutton informed everyone that the 2nd annual Veterans Day ceremony will be held November 12th at 2:00 p.m. in the Tower Lobby. This ceremony honors veterans and our employees who are veterans. Blake Daniels has agreed to play our national anthem and the Ponchatoula ROTC will present the colors. Retired Brigadier General Kenneth Ross will be our special guest.

**Management Report – North Oaks Physician Group**

***North Oaks Physician Group*** – Management Report for September 2018 was accepted as presented.

Percival Kane reminded everyone that North Oaks will be presented the Guardian of Excellence Award at the annual Press Ganey meeting in November.

**FINANCE COMMITTEE**

**Financial Report**

Shirley Hsing reviewed and discussed the September 2018 Financial Comparative Analysis and trending graphs.

**The August 2018 Financial Comparative Analysis and trending graphs was approved as submitted.**

**Capital Equipment Requests**

***Integrated Microbiology System (Bid Approval)*** – Two bids were received and the committee is requesting the approval of the lowest equipment bid in the amount of $210,750 along with the cost of the interface software at a cost of $42,383.50.

**Upon a motion by Roger Navarra, seconded by Joycelyn Lee, and unanimously passed to approve the purchase of the Integrated Microbiology System equipment and interface software at a total cost of $253,133.50.**

***EPIC Software License Fee*** – Michael Watkins is requesting purchase of an additional 25,000 EPIC software licenses because we have exceeded out threshold. Once purchased, we own these licenses forever.

**Upon a motion by Blake Daniels, seconded by Roger Navarra, and unanimously passed to approve the purchase of the EPIC software licenses.**

At this point Joe Thomas left the meeting.

***Upgrade Network Infrastructure & Threat Protection*** – Michael Watkins is requesting an upgrade to the hospital’s network infrastructure and threat protection to include additional firewalls, connections of access points to firewalls, threat protection, routers, and additional access points.

**Upon a motion by Joycelyn Lee, seconded by Blake Daniels, and unanimously passed to approve the purchase for the upgrade to the network infrastructure and threat protection.**

**Unfinished Business**

None to report.

**New Business**

None to Report

**BUILDING COMMITTEE**

**In-house Projects**

***ENT Scope Room*** – This project is currently on hold.

***CT Room Renovation*** – Preparation of new CT installation in Livingston. Project will begin in November and take approximately one month.

***Public Restrooms by Cafeteria*** - Project consists of total demolition and replacement of finishes and fixtures in both the women’s and men’s restrooms located by the Cafeteria. The project will begin first with the women’s in December, and then the men’s in January. Total project will be complete in February.

In-house Project schedule was accepted as submitted.

**Outsourced Projects**

***Roofing Project*** *–* Michael Watkins reported that the contractor has mobilized and is on track.

***Medicine 2 Renovation Project*** – Michael Watkins reported that an opinion of cost has been completed by the architect.

**Unfinished Business**

None to report.

**New Business**

None to report.

**BOARD OF COMMISSIONERS**

**Executive Session**

Upon a motion by Blake Daniels, seconded by Roger Navarra, and unanimously passed to convene to Executive Session.

At this point Sybil Paulson, Trey Holmes, and Melanie Zaffuto left the meeting.

**Regular Session**

Upon a motion by Blake Daniels, seconded by Roger Navarra, and unanimously passed to convene to Regular Session.

At this point Shirley Hsing and Mark Anderson left the meeting.

At this point Robert Kidd, MD joined the meeting.

**Medical Staff Reports**

**North Oaks Rehabilitation Hospital**

Nothing to report or submit for this meeting.

**North Oaks Medical Center**

***Quality Council Update*** – Larry Daigle gave a brief update on Quality Council events regarding action plans and how teams are aligning with the hospital.

***Medical Staff Applications*** – Robert Kidd, MD presented the following Medical Staff applications as recommended by the North Oaks Medical Center Medical Executive Committee:

Folusakin Ayoade, MD/Active/Hospitalist

Wayne Goron, MD/Telemedicine/Neurology

Kea Jones, MD/Active/Hospitalist

Omar Mahmood, MD/Telemedicine/Radiology

Bevan Myles, MD/Active/Hospitalist

**A motion was made by Joycelyn Lee, seconded by Blake Daniels, and unanimously passed to approve Medical Staff applications as recommended by the North Oaks Medical Center Medical Executive Committee.**

***Advanced Practitioner Application*** - Robert Kidd, MD presented the following Advanced Practitioner application as recommended by the North Oaks Medical Center Medical Executive Committee:

Shelby Fabre’, NP/Certified Surgical First Assistant

**A motion was made by Blake Daniels, seconded by Roger Navarra, and unanimously passed to approve an Advanced Practitioner application as recommended by the North Oaks Medical Center Medical Executive Committee.**

***Additional Privilege Request*** – Robert Kidd, MD presented two additional privilege requests for Bomi Magnus-Lawson, MD/Nephrology and Jodee Bernier, NP/Removal of Chest Tubes as recommended by the North Oaks Medical Executive Committee:

**A motion was made by Joycelyn Lee, seconded by Blake Daniels, and unanimously passed to approve requests for Bomi Magnus-Lawson, MD/Nephrology and Jodee Bernier, NP/Removal of Chest Tubes as recommended by the North Oaks Medical Center Medical Executive Committee.**

***Reappointment Applications*** - Robert Kidd, MD presented the following Medical Staff and Advanced Practitioner reappointment applications (Exhibit A) as recommended by the North Oaks Medical Center Medical Executive Committee:

**A motion was made by Joycelyn Lee, seconded by Blake Daniels, and unanimously passed to approve Medical Staff reappointment applications (Exhibit A) as recommended by the North Oaks Medical Center Medical Executive Committee.**

**A motion was made by Roger Navarra, seconded by Joycelyn Lee, and unanimously passed to approve Advanced Practitioner reappointment applications (Exhibit A) as recommended by the North Oaks Medical Center Medical Executive Committee.**

***Medical Staff Rules & Regulations Change (Medical Record Completion)*** – Robert Kidd, MD presented changes in the Medical Staff Rules & Regulations to improve the process regarding the completion of charts (Exhibit B). These changes will be effective December 1, 2018.

**A motion was made by Blake Daniels, seconded by Roger Navarra, and unanimously passed to approve the presented changes in the Medical Staff Rules & Regulations to improve the process regarding the completion of charts (Exhibit B).**

**Unfinished Business**

None to report.

**New Business**

None to report.

At this point Larry Daigle, Tracy Randazzo, Herbert Robinson, MD and Robert Kidd, MD left the meeting.

**Executive Session**

Upon a motion by Roger Navarra, seconded by Blake Daniels, and unanimously passed to convene to Executive Session.

**Regular Session**

Upon a motion by Blake Daniels, seconded by Joycelyn Lee, and unanimously passed to convene to Regular Session.

**Next Meeting Date**

The next meeting date of the North Oaks Board of Commissioners will be held on Wednesday, November 28, 2018 at 3:00 p.m. in the MOB Board Room.

**Adjournment**

With no further business, the meeting was adjourned.

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Michele K. Sutton, FACHE

President/Chief Executive Officer

Secretary

**(EXHIBIT A)**

**REAPPOINTMENTS**

**JANUARY 1, 2019 – DECEMBER 31, 2020**

**PHYSICIANS**

Greg Allen, MD

Brian Ball MD

Brian Barkemeyer MD

Brandi Basso MD

Becky Batiste MD

Rainier Batiste DO

Wayne Berkowitz MD

Gayle Beyl MD

Dewey Blackwell MD

Daniel Bourgeois MD

Brandon Cambre MD

Brett Chiasson MD

Dong Cho MD

Michael Christner MD

Wonestta Collins MD

Michael Cordone MD

Thomas Craig MD

Ivory Crittendon MD

Mark Daunis MD

Kamill Del Toro MD

D'Antoni Dennis MD

Charles DiCorte MD

Joseph Dileo DPM

Daniel Dodson MD

Kathryn Dorhauer MD

Michael Drapcho MD

Bryan Dudoussat MD

Marquinn Duke MD

Gregory Eckholdt MD

Mohamed Elkersh MD

Andrew Elson MD

Michael Fahr, MD

Artemus Flagg MD

Richard Foster MD

Justin Fowlkes MD

Helen Gaines MD

Kiran Garikapati MD

Steve Gaudin MD

Claude Gilbreath MD

Stephen Graham MD

Patrick Greiffenstein MD

Harmanjot Grewal MD

Richard Grisoli MD

Mark Haile MD

Michael Harlan MD

Darlonda Harris MD

Brittany Hattier DO

Stacy Heimburger MD

Jay Heintz MD

Kimberly Hodge MD

Joan Hoffpauir MD

Ted Hudspeth MD

Shahed Jameel MD

Barrett Johnston MD

Abdul Khan MD

Robert Kidd MD

Toria King MD

Rebecca Kinnard MD

Michael Kozel MD

John Krieg MD

Jeffrey LaCour MD

Letitia Lacour DDS

Brian Ladner MD

Matthew LaFleur MD

Brad Lake MD

Diego Lara MD

Steve Lee MD

Dorothy Lewis MD

Daniel Linarello MD

Victor Linden MD

Michael Lindley MD

F. Jefferson Liner MD

Zachary Liner MD

Jonathan Lissauer MD

Alyssa Lyon MD

Bomi Magnus MD

Michael Maher MD

Corey Majors MD

Gary Mall MD

Juan Martinez MD

Robert McAfee MD

Nancy Mellin MD

Jose Mena MD

Lesley Meng MD

Pramod Menon MD

Muner Mohamed MD

Patricia Morgan MD

Katy Morris MD

John Nnadi MD

Richard Olinde DDS

Staci Olister MD

Jacques Peltier MD

Robert Peltier MD

Scott Picou MD

Howard Raphael MD

Dana Rivera MD

A. Gayden Robert Jr MD

Herbert Robinson MD

Rosemarie Robledo DO

Jared Rochelle MD

Darren Rowan MD

Rachel Shard MD

Patrick Sheehan MD

Farhan Siddiqui MD

Manmeet Singh MD

Evangelos Sotiropoulos MD

Gerald Sparks MD

Sidney St Amant MD

Bonadelvert Suarez MD

Lori Summers MD

Tesfal Tekle MD

Vijay Thumma MD

Jeremy Timmer MD

Leonard Treanor MD

Ryan Wall MD

Marcus Wallace MD

Jingya Wang MD

Jonathan Weiler MD

David Wellmeyer MD

F. Spence Willis MD

Thomas Wingo DDS

Jeffrey Witty MD

Joseph Yale DDS

**ADVANCED PRACTITIONERS**

Lesley Achary, PA

Chad Achord, CRNA

Thomas Allison, CRNA

Tara Alston, NP

Katrina Anderson, CRNA

Sharon Baker, SFA

Aaron Bateman, NP

Taylor Gantt-Bech, PA

Laura Blount, NP

Martha Boos, CRNA

Charlene Borne, NP

David Bossenmeyer, NP

Lorris Bouzigard, NP

Amber Bowling, NP

Lisa Brooks, CRNA

Pauline Burrall, NP

Jane Cardinale, CRNA

Benjamin Carter, CRNA

Kevin Doan, CRNA

Jody Domingue, CRNA

Natalie Easterly, NP

Desiree Feucht, CRNA

Erin Gardner, CRNA

Leonard Gonzales, CRNA

Adrienne Goodwin, CRNA

Minyon Gremillion, CRNA

James Herrin, PA

Brittany Hinshaw, SFA

Ashley Hotard, PA

Michelle Howell, NP

Desiree Hyver, CRNA

Mallory Jenkins, NP

Melanie Johnson, CRNA

Brandy Jones, CRNA

Julie Joyce, CRNA

Hal Lamb, CRNA

Rhonda Lambert, CRNA

Tressy Lauga, CRNA

Barrett Littell, CRNA

Chad Majoue, CRNA

Kimberly Marcel, NP

Maci Matherne, SFA

Ruby Miller, NP

Janet Morse, NP

Jacob Neal, NP

Lane Newman, NP

Linda Parham, CRNA

Courtney Passman, CRNA

Bhavik Patel, NP

Megan Perilloux, NP

Kenneth Pitcher, NP

Marc Pitre, PA

Marie Rathe, RNFA

Karla Rather, RNFA

Jennifer Rhodes, PA

Sarah Rick, NP

Veronica Ricks, NP

Krizia Robledo, NP

Philomena Rube, CRNA

Deborah Schmelling, CRNA

Laurie Sica, CRNA

Betty Richelle Smart, NP

Alice Stevens, RNFA

Collin Thomas, NP

Penny Thomas, NP

Carrie Vargas, CRNA

Melissa Varnado, NP

Peggy Varnado, SFA

Amy Wynne, NP