The Board of Commissioners of Hospital Service District No. 1 of Tangipahoa Parish met on Wednesday, January 22, 2020 at 3:00 p.m. in the North Oaks Board Room. Chairman Ron Macaluso called the meeting to order.

**Members Present:**
- Ron Macaluso, Chairman
- Ann Carruth, DNS, RN, Vice-Chair
- Blake Daniels
- Terry Harper
- Ron Orsi
- Angelique Richardson, CPA, NP, CGMA

**Member Absent:**
- Joycelyn Lee, R.Ph.

**Others Present:**
- Michele K. Sutton, FACHE
- Mark Anderson
- Larry Daigle
- John Derenbecker
- Jeff Jarreau
- Rishi Pathak, MD
- Kanna Page
- James Parker, MD
- Sybil Paulson
- Robert Peltier, MD
- Tracy Randazzo
- Herbert Robinson, MD
- Michael Watkins
- Melanie Zaffuto

**Also Present:**
- Sophie Dagro
- Kirsten Riney
- Gary Vinyard

**Introduction**
Michael Watkins introduced Gary Vinyard as the new Plant Operations Director. Gary has been a valued employee at North Oaks Health System for 27 years. Ron Macaluso congratulated Gary and asked him to tell everyone a little bit about himself. Gary gave a brief personal history.
At this point Gary Vinyard left the meeting.

**Approval of Minutes**

The following minutes were submitted for approval:
   Board of Commissioners: December 4, 2019

The minutes were approved by consent.

**Public Input**

Ron Macaluso stated there were no public requests nor anyone present.

**Parish Update**

Joe Thomas was unable to attend. Ron Macaluso thanked Joe Thomas, Robby Miller and Parish government for their continued relationship with North Oaks Health System and throughout the community.

**Introduction**

Michele Sutton introduced Sophie Dagro. She was recently hired as an Executive Assistant in Administration. A warm welcome was given to Sophie from the Board members.

**Management Report – North Oaks Health System**

Michele Sutton introduced Kirsten Riney, Vice President of Patient Services.

**LaPQC Recognition** - Kirsten Riney stated we are a member of LaPQC and were recognized by them for our team meeting the measure to implement a process to measure Quantitative Blood Loss following a delivery. Other hospitals have not been successful because it takes the entire team (physicians, OR techs and nurses) to be on board. Essentially it is recognition for excellent team work and collaboration. East Jefferson came to see how we implemented our process two weeks ago. LaPQC is encouraging other hospitals to reach out to us for help. We have sustained the process and are 95-100% compliant since the beginning of the fiscal year.

Michele Sutton stated this is a good example of working together, improving lives, every time, every touch.

Michele Sutton then stated the hospital has been very busy.

At this point Kirsten Riney left the meeting.

**Operations Report** - Michael Watkins answered questions from Board members regarding his pre-submitted operations report.

The Operations Report was accepted by consent as submitted.
Management Report – North Oaks Physician Group

Kanna Page answered questions regarding her pre-submitted report.

The North Oaks Physician Group Report was accepted by consent as submitted.

Medical Staff Reports

North Oaks Medical Center

Medical Staff Applications -- James Parker, MD presented the following medical staff applications as recommended by and subsequent to the review of their respective departments, Bylaws & Credentials and the North Oaks Medical Executive Committees.

Matthew Bernard, MD/Active/Emergency Medicine
Daniel Denis, MD/Active/Neurosurgery
Christine Haik, MD/Active/Pediatrics
Farheen Iqbal, MD/Active/Internal Medicine
Ramy Ismail, MD/Active/Internal Medicine
Oluseun John, MD/Active/Family Medicine
Janet Manalac, MD/Active/Internal Medicine
Michael Morris, MD/Active/OB-GYN
Louis Provenza, MD/Active/Neurosurgery
Pamela Simmons, DO/Consulting/MFM
Joan Tomanek, MD/Telemedicine/Radiology
Katherine Vo, DDS/Active/Pediatric Dentist
William Luke Alls, DO/Active/Internal Medicine

Upon a motion by Ann Carruth, seconded by Blake Daniels, and unanimously passed, the medical staff applications were approved as recommended by the North Oaks Medical Executive Committee and electronic approval completed in symplr database by President/Chief Executive Officer.

Advanced Practitioner Applications – James Parker, MD presented the following advanced practitioner applications as recommended by and subsequent to the review of their respective departments, Bylaws & Credentials and the North Oaks Medical Executive Committees:

William Cody Jenkins, CRNA
Tyler Nelson, CRNA

Upon a motion by Terry Harper, seconded by Ron Orsi, and unanimously passed, the advanced practitioner applications were approved as recommended by the North Oaks Medical Executive Committee and electronic approval completed in symplr database by President/Chief Executive Officer.
**Additional Privileges** – Robert Peltier, MD presented the following additional privileges as recommended by and subsequent to the review of their respective departments, Bylaw & Credentials and the North Oaks Medical Executive Committees:

Lorris Bouzigard, NP/Central Venous Catheters
Jennifer Rhodes, NP/Central Venous Catheters

Upon a motion by Terry Harper, seconded by Ann Carruth, and unanimously passed, the additional privileges were approved as recommended by the North Oaks Medical Executive Committee.

**Call Waiver** – Robert Peltier, MD presented the following call waiver as recommended by and subsequent to the review of their respective departments, Bylaws & Credentials and the North Oaks Medical Executive Committees:

Gregory Allen, MD/Active/Family Medicine

Upon a motion by Blake Daniels, seconded by Terry Harper, and unanimously passed, the call waiver for Dr. Allen was approved as recommended by the North Oaks Medical Executive Committee.

**2019 Annual Nursing Protocol Update** – Robert Peltier, MD presented the 2019 Annual Nursing Protocol Update as recommended by the North Oaks Medical Executive Committee.

Upon a motion by Ann Carruth, seconded by Blake Daniels, and unanimously passed, the 2019 Annual Nursing Protocol Update as recommended by the North Oaks Medical Executive Committee.

**North Oaks Rehabilitation Hospital**

**Medical Staff Application** – Rishi Pathak, MD presented the following medical staff application as recommended by the North Oaks Rehabilitation Hospital Medical Executive Committee and Board of Managers:

Laura Leonards, MD: Consulting/Radiology

Upon a motion by Terry Harper, seconded by Ann Carruth, and unanimously passed, the medical staff application was approved as recommended by the North Oaks Rehabilitation Hospital Medical Executive Committee and Board of Managers.
FINANCE COMMITTEE

Financial Report

Blake Daniels thanked Sophie Dagro for getting the Finance Committee meeting minutes out so quickly.

Blake Daniels gave an overview of the December 2019 Financial Dashboard. He then discussed the Health System’s strong EBITDA and upcoming changes to the budget process. We are in compliance with all bond covenants. He also noted that Hancock Whitney would be at the next meeting to discuss investments. The next meeting is scheduled for February 19, 2020.

Ron Orsi stated that at the last meeting Rick Durham congratulated North Oaks for doing well financially.

Upon motion by Terry Harper, seconded by Ron Orsi, and unanimously passed, the December 2019 Financial Dashboard was approved as submitted.

Quality, Patient Safety & Engagement Committee

Ann Carruth noted that the committee has met two times so far. The next meeting is scheduled on February 6, 2020. She stated her two community members were Elsbe Smith and Robert Martin. A large topic at the last meeting was improving public perception within the community. Blake Daniels asked about the feedback received, and Ann Carruth stated overall it was very positive.

Upon motion by Blake Daniels, seconded by Terry Harper, and unanimously passed, the Quality, Patient Safety & Engagement report was approved as presented.

Unfinished Business – None

New Business- None

Executive Session

Upon a motion by Terry Harper, seconded by Blake Daniels, and unanimously passed to convene to Executive Session.

At this point Herbert Robinson, MD, Kanna Page, Larry Daigle, Tracy Randazzo, Melanie Zaffuto, Sybil Paulson, Rishi Pathak, MD and Sophie Dagro left the meeting.

Regular Session

Upon a motion by Blake Daniels, seconded by Angelique Richardson, and unanimously passed to convene to Regular Session.
Next Meeting Date

The next meeting date of the North Oaks Board of Commissioners will be held on Monday, February 10, 2020 at 3:00 p.m. in the MOB Board Room.

Adjournment

With no further business, upon a motion by Terry Harper, seconded by Blake Daniels, and unanimously passed to adjourn.

Michele K. Sutton, FACHE
President/Chief Executive Officer
Secretary